

# Carl Sandburg High School

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## Class of 2019

### End of Year Information

March 2019

Dear Graduating Senior and Family:

On behalf of the faculty and Leadership Team of Carl Sandburg High School, I congratulate you on your upcoming graduation. Graduation is an exciting time, symbolizing the successful conclusion of your high school career and the beginning of many new experiences in the future. You can take great pride in this significant milestone in your family's life.

The end of the school year is a busy and exciting time. As we move toward the end of the year, we expect all seniors to fully meet their school responsibilities through the end of the school year, including regular attendance, successful achievement on final examinations, and behavior that is consistent with a positive learning environment.

Behavior inconsistent with these expectations will not be tolerated. Any student(s) involved in planning, initiating, or participating in behavior which causes a gross disruption of our school day, school routine, and/or negatively impacts student or staff safety or building security, will result in a minimum of a 10-day external suspension from school and removal of senior privileges. These privileges include Prom, Party 2019, Relay for Life, Senior Picnic, and/or participation in the graduation ceremony. We are committed to maintaining a productive learning environment for ALL students in accordance with building, district, and community expectations.

Enclosed is important information regarding several senior activities. If you have any questions regarding the contents of this newsletter, contact your guidance counselor or my office.

Go Eagles!

Jennifer Tyrrell  
Principal

### **IMPORTANT DATES TO REMEMBER**

- |           |   |
|-----------|---|
| March 20  | <b>Mandatory Pre-Prom Parent Meeting</b><br>7:00 pm<br>Eagle Gym  |
| May 3     | <b>Prom, "Bon Voyage"</b><br>7:00 pm—11:00 pm<br>Field Museum   |
| May 10-11 | <b>Relay for Life</b><br>6:00 pm—6:00 am<br>Seliga Field  |
| May 13    | <b>Senior Locker Clean-Out</b>  |
| May 15    | <b>Senior Final Exams Period 1, 8</b>   |
| May 16    | <b>Senior Final Exams Period 0, 3, 7</b>  |
| May 17    | <b>Last Day for Seniors Senior Final Exams Period 4, 5, 6 Senior Picnic and Check-Out Period 7, 8</b><br>Seliga Field<br>(Weather Permitting) |
| May 18    | <b>Party 2019</b><br>7:00 pm—12:00 am<br>Carl Sandburg High School  |
| May 21    | <b>Graduation Ceremony</b><br>Carl Sandburg High School<br>Seliga Field<br>7:00 pm  |
| May 24    | <b>Graduation Rain Date</b><br>Carl Sandburg High School<br>Seliga Field<br>7:00 pm   |

### **PRE-PROM PARENT MEETING MAKE-UP**

On Wednesday, March 20th, Carl Sandburg hosted a mandatory Pre-Prom Meeting for parents of students who plan to attend prom. Information regarding pre- and post-prom activities was discussed by the Sandburg prom sponsor, school deans and the Orland Park Police Department. Any parent that was unable to attend on March 20th should check the Prom 2019 page located under the Activities tab on the school website for more details on how to fulfill the requirement. No tickets will be sold without proof of attendance. If you have any questions, contact our receptionist at 708-671-3101.

# PROM 2019

“Bon Voyage”

Friday, May 3, 2019

7:00 pm—11:00 pm

Field Museum

1400 South Lake Shore Drive, Chicago, IL 60605



**Tickets:** \$115.00 per person (includes entrance, music, keepsake video, two photo booths, food and beverages).

**Additional Favors Available:** Prom Sweatpants for \$20.00 a pair. Pants can be ordered ONLY in March. The sweatpants will be distributed in April. The video will be released in May.

Tickets will be on sale April 2, 3, 4, 5 & 8 during all lunch hours.

**Tickets will not be available after those dates and will NOT be sold at the door.**

## Ticket Purchase Requirements:

- One parent for each person attending Prom must have attended the parent meeting. If a date does not go to Sandburg, you must have a guest form for that person.
- Complete payment for ticket.
- Only juniors and seniors can purchase tickets, but they can bring dates of any age up to age 20. No one 21 or older will be admitted to Prom.
- Refunds will only be given in advance and at 50% of the cost—NO EXCEPTIONS.

## PROM MENU

### *Passed Hors D'Oeuvres 7:15-8:00 pm*

*Bangkok's Papaya Spring Roll (vegan)*

*Nashville's Mac and Cheese Cups (vegetarian)*

*Mexico City's Chipotle Chicken Mini Taco*

*Naples' Margherita Mini Flatbread (vegetarian)*

*Indonesia's Blackened Chicken Satay (gluten free)*

### *Dinner Buffet 8:00-9:15 pm*

*Italy's Rigatoni with Marinara (vegan)*

*Mexico's Flank Steak Quesadillas*

*France's Herbes de Provence Chicken Breast (gluten free)*

*China's Kung Pao Cauliflower and Rice (vegan/gluten free)*

*Greece's Pita, Veggies and Hummus (vegan)*

*Chicago's Beef Burger*

### *Dessert 9:15-10:00 pm*

*Italy's Strawberry Cannolis*

*Mexico's Abuelita Brownie Bite*

*France's Chocolate Dipped Profiterole*

*Greece's Fruit Tartlet*

*New York's Cheesecake Lollipop*

## **SENIOR CHECK-OUT, SCHOOL CLEARANCE, CAP & GOWN PICK-UP**

Attendance at Senior Check-Out is **MANDATORY** for any graduate wishing to participate in the graduation ceremony. Students who do not attend Senior Check-Out may not participate in the graduation ceremony unless prior arrangements are made.

Seniors will complete their senior check-out, school clearance process, and cap and gown pick-up on their last day of school, just prior to the start of the Senior Picnic on **Friday, May 17th, starting Period 7.**

- School clearance includes the return of all textbooks and/or equipment (if not already collected) and the payment of any outstanding fees (including course fees, debit cards and media center fines).
- **All fees and/or fines must be paid by Friday, May 17th in order for students to participate in the commencement ceremony and receive his/her diploma. Any senior who has outstanding fees/fines at Senior Check-Out will not be able to complete the required process unless all monies due are paid.**
- Lockers must be emptied by the end of the day on Friday, May 17th. A \$5.00 locker clean-out fee is assessed if any items, graffiti, etc. have to be removed from a student's locker.
- Caps and gowns will be issued only to those students whose school clearance has been completed.

The following cords will be placed in the student's cap and gown bag and will be distributed at Senior Check-Out. Other cords will be passed out by sponsor.

**NHS Members:** Stole

**Graduates with Honors** (Top 10th Percentile): Gold Cord

**Perfect Attendance:** White Cord

**President's Service Award** (100+ Hours of Community Service): Teal Cord

## **GRADUATION TICKETS**

At Senior Check-Out on Friday, May 17th, six (6) color-coded graduation tickets will be distributed to each graduate. These tickets are necessary for admittance into the graduation ceremony. **NO ONE WILL BE ADMITTED WITHOUT A TICKET. PLEASE NOTE: NO EXTRA TICKETS ARE AVAILABLE!**

- For an outdoor ceremony, all six (6) tickets allow admittance to Seliga Field.
- In the event of an indoor ceremony due to inclement weather, two (2) tickets allow admittance to the ceremony in the Eagle Gym and the remaining four (4) tickets allow admittance to remote locations, including: the East Gym, Blue Gym, Gold Gym, or Performing Arts Center, where there will be live video-streaming of the ceremony. **The assigned indoor location will be noted on the tickets.**

**If additional tickets are needed, seniors must check with other members of the senior class who may not be using all of their tickets.**

**FINAL GRADES:** Failing grades will be submitted to the administration on Monday, May 20th by 8:00 am. Should any such grade cause a student to be ineligible to graduate, the student and the parent will be notified immediately by his/her Guidance Counselor.

**SENIOR FINAL EXAMS:** All class periods will meet on these days. Exams are given during the 50 minute class period. See schedule on page 1 of this packet for the detailed schedule of senior final exams.

**SERVICE LEARNING HOURS:** Service Learning hours are a District 230 graduation requirement. Failure to complete the 24 hour requirement results in a student not graduating. Students in jeopardy of not graduating because of not fulfilling this requirement have been notified several times. Questions? Contact the Service Learning Office immediately (708) 671-3172.

# **SENIOR PARTY 2019**

## **SATURDAY, MAY 18, 2019—7:00 PM—12:00 AM**

Carl Sandburg High School fully supports Party 2019, a substance free event that includes entertainment, food, prizes and gifts for the 2019 Sandburg graduates.

- Tickets are **\$20.00** per graduate and will be sold during lunch hours in the Commons in May (dates TBD).
- Permission slips signed by a parent and student ID are necessary to purchase a ticket even if a student qualified for a free ticket to the Party.
- Admission includes dinner, refreshments and entertainment.
- **Tickets for this party are not sold at the door.**

Sincere thanks to the Sandburg parent committee members who work throughout the year to make this a special event for our seniors.

## **GRADUATION PROTOCOL**

The graduation ceremony for the Class of 2019 will be special, and we are committed to providing a dignified ceremony that is befitting this very significant occasion. We appreciate your support and cooperation in this matter. It is important that **all** family members understand our commitment to a quality ceremony and the resultant consequences that will face any graduate or family member who, by his/her actions, disrupts the dignified nature of this ceremony.

### **REQUIRED DRESS FOR COMMENCEMENT:**

- Boys—Dress shirt, tie, dress slacks, and dark dress shoes.
- Girls—appropriate dress and shoes.

**Please note that there are stairs, gravel and grassy areas—pick shoes accordingly. Pointed high heels are discouraged because they do get caught in the gravel during the procession. JEANS OR SHORTS, TENNIS SHOES, CASUAL SANDALS, AND FLIP FLOPS SHOULD NOT BE WORN.**

**CAPS AND GOWNS:** The cap and gown is a uniform, and to break its uniformity is to destroy its significance. It should never be decorated and it will be confiscated and may not be returned. Gowns are delivered in a package, and they **should be pressed with a cool iron** prior to wearing them in the ceremony. The dignity of the uniform requires that the cap be worn level on the head. Tassels should be worn over the right front quarter of the cap. The cap (which **CANNOT** be decorated) should be worn throughout the ceremony. Flowers or corsages **are not** permitted on the academic gown.

**AUDIENCE AND PARTICIPANT BEHAVIOR:** Air horns, noisemakers, balloons and other items that would result in the disruption of the ceremony are not permitted and, if found, will be confiscated by school or police personnel. Please refrain from loud or extended cheering as names are read. Such distraction keeps other families from hearing their son's/daughter's name when it is announced.

To maintain the dignity and flow of the ceremony, no one is allowed on the stage or in the aisles except the participants. The presentation of flowers or balloons and family/friend picture-taking may take place **after** the ceremony has concluded. Everyone's cooperation in these matters will be appreciated by all. If balloons are brought in, they will be held at the entrance gate.

## **LIVE VIDEO-STREAM AVAILABILITY**

Our ceremony will be available for viewing on the internet. This provides a unique opportunity for relatives and friends to view the ceremony from anywhere in the country! This is a great option for out of town relatives and friends or local family members who may not want to travel to the ceremony. From a computer with internet access, log onto our District website at: [www.d230.org](http://www.d230.org), or our building website at: [www.d230.org/sandburg](http://www.d230.org/sandburg) and a link will connect you to the live-stream option.

Indoor viewing of the livestream from Seliga Field is available for guests in the Eagle Gym. If you choose the indoor option, you are required to have a ticket for entry to this location.

## **INCLEMENT WEATHER CALL**

An all-call (phone call) will be made by the Principal by 2:00 pm on May 21st in the event that inclement weather requires us to utilize the rain date of Friday, May 24th. Should weather prevent an outdoor ceremony on the rain date, we will hold graduation inside.

The web site will contain important messages about the status of the ceremony given any challenging or pending weather conditions. Please plan and dress appropriately for an outdoor ceremony.

## **PARKING FOR THE CEREMONY**

- Graduating Seniors will be shuttled to campus from Palos Country Club at 131st and Southwest Highway. Shuttle buses will run from Palos Country Club to Sandburg starting at 5:00 pm. **Students should be dropped off—or carpool to—Palos Country Club.**
- Parents will have the opportunity to apply for a parking space on campus through a lottery. \* \*
- Parking lots at Carl Sandburg, for those selected via lottery, will open at 5:00 pm.
- Family and friends will be shuttled from the Metra Station (10401 West 153rd Street, Orland Park). Shuttle buses from the Metra Station to Sandburg will run starting at 5:00 pm.
- One parking pass for either the Metra Station or on campus parking at Sandburg will be distributed with the graduation ticket envelope that seniors will receive at Senior Check-Out on May 17th. Additional passes to the Metra Station can be requested by calling Karin Yahl, Principal's Secretary, at 708-671-3111.

\* \*Parking on the CS Campus is awarded by lottery. Review the enclosed Lottery Response Card for details. Return your Response Card by the deadline of Friday, April 26th in order to be included in the Lottery.

# **THE GRADUATION CEREMONY TUESDAY, MAY 21, 2019, 7:00 PM CARL SANDBURG HIGH SCHOOL SELIGA FIELD**

Seniors will be shuttled from Palos Country Club starting at 5:00 pm and will be dropped off in the circle driveway. Seniors should immediately report to their assigned room. Room assignments are included in the ticket envelope distributed at Senior Check-Out. Once all seniors arrive to their assigned room, their row proctor will give instructions on how graduates will line up and process to the ceremony. All seniors must report to their assigned room **no later than 6:00 pm** for instructions.

Parents and friends are asked to enter Seliga Field via the south (Home) entrance or west (Visitors) entrance. As you sit in the bleachers, please move to the end—or center—of each section of the bleachers filling in all empty spaces.

